



## *Society of Novus Spiritus*

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# CONDITIONS OF ACCEPTANCE

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- 1. Keep an attendance record for each meeting of your Study Group (SG).**
  - The first record shall include the name, address, and phone number of each participant.
  - There is no need to repeat the same information on later attendance records unless it has changed.
  
- 2. All reports shall be sent monthly to Novus Spiritus along with any SG questions, monthly fees, and book orders.**
  
- 3. You are responsible to ensure that the SG charter fees and product fees are paid for and sent to Novus Spiritus.**
  - The fee of \$25.00 is subject to change and due on the first of the month.
  - Checks or money orders are payable to Society of Novus Spiritus.
  
- 4. You may collect donations from participants on an equitable basis and use these funds to pay for the monthly expenses and fees incurred by the SG.**
  - Novus makes no claims to funds collected other than the charter and product fees discussed in this agreement.
  - The Coordinator may keep funds in excess of the required fees.
  
- 5. Novus publications shall be purchased through Novus Spiritus only.**
  - You may purchase in advance Novus publications for use by your group, but you cannot resell them at a profit.
  - Copying any materials of Sylvia Browne Corp and Society of Novus Spiritus, either hard copy or digital (online), is prohibited.
    - All participants are expected to purchase their own study books.
    - Use the supplied order form and include any applicable shipping fees.

**6. Follow the study guide outlines provided by Novus and cover the required reading material in your group.**

- Do not bring other materials to the SG time period.

**7. Each SG will be assigned a Liaison as their primary point of contact with Novus Spiritus.**

- You will follow all direction and guidance from the Liaison.
- Any SG participant may have access to the Liaison.

**8. Questions from your SG that cannot be answered by available materials or experience shall be referred to your Liaison.**

- If you are asked such questions please respond by saying,  
*“I am not sure, but I will get an answer for you.”*
- This will eliminate misinterpretation and confusion.

**9. A Study Group shall be limited to twenty people.**

- More than this number shall necessitate splitting into two or more groups.

**10. You have the right to refuse entry of anyone, at any time, to your meetings.**

- You shall inform your Liaison as soon as possible when such action is taken
- In addition, you will include all the details in your monthly report.

**11. Novus Spiritus reserves the right to revoke your Study Group Charter at any time, for any reason, when it is in the best interest of Novus.**

- If your SG is closed, you shall return all property belonging to Novus Spiritus, if requested.

**12. In no case are you allowed to sign a contract on behalf of Novus Spiritus, nor are you allowed to take any action that would incur a liability to Novus.**

- A Coordinator does not represent Novus as an agent or an employee.

- SG Coordinators accepts all responsibility and liability for their group.

**13. The Study Group "entity" shall never do the following:**

- a. Violate local or federal laws;
- b. Oppose State or Federal Government;
- c. Endorse or oppose political candidates, parties, referenda, petitions or ballot measures;
- d. Create website or chat room without the approval of the Novus Spiritus Board of Directors
- e. Take action contrary to the non profit status of Novus Spiritus;
- f. Demean, oppose, or be hostile towards any religious or spiritual group.

**14. All SG participants are expected to behave with respect and courtesy towards all.**

- At no time are you to tolerate any actions considered illegal, dangerous, occult, destructive, or that violate one's civil rights.

**15. Any participant of the Study Group who violates any aspect of these rules shall be immediately dropped from the group.**

- You shall report any such incident immediately to your Liason and to Novus Spiritus.
- You shall also include this information in your monthly report to Novus.

**16. You shall review these Conditions of Acceptance with all SG participants.**

By your signature, you agree to all the terms and conditions set forth herein, and all additional rules that may be set forth in the future.

Signature \_\_\_\_\_

Date \_\_\_\_\_